

INDO-EUROPEAN RESIDENCY PROJECT 2019

CODE OF ETHICS

The Goethe-Institut / Max Mueller Bhavan Kolkata the Alliance Française du Bengale and the British Council, Kolkata, in collaboration with the Kolkata based gallery CIMA and Kala Bhavana, Visva Bharati University, Santiniketan, West Bengal are organizing the third interdisciplinary Indo - European Residency Project Kolkata. The residency takes place in Kolkata, West Bengal, India and in Santiniketan, West Bengal, India and lasts eight weeks (seven weeks in Kolkata and one week in Santiniketan).

The start of the stay is planned for October 2019.

The Code of Ethics applies to all the artists engaged as part of Indo-European residency Project 2019. It has been reasonably designed to deter wrongdoing and to promote:

- Honest and ethical conduct, including the ethical handling of actual or apparent conflicts of interest between personal and professional relationships;
- Full, fair, accurate, timely completion of project(s), reports and documents;
- Compliance with applicable governmental laws, rules and regulations;
- Prompt internal reporting to an appropriate person or persons identified in case of any violation;
- Accountability for adherence to this Code.

I. Honest and Ethical Conduct

The host organization works with people without making any differentiation on the basis of, (but not limited to), gender, age, nationality, ethnic origin, religion, culture, education, social status, sexual orientation, mental or physical ability, caste or political belief.

The artist engaged with the Indo-European Residency project 2019 is expected to perform their duties and act ethically and honestly and with the utmost integrity. Honest conduct is considered to be conduct that is free from fraud or deception. Ethical conduct is considered to be conduct conforming to accepted professional standards. Ethical conduct includes the ethical handling of actual or apparent conflicts of interest between personal and professional relationships.

Sexual harassment and exclusionary behavior is not tolerated. Any kind of discrimination and bullying is unacceptable in the course of all professional communication. This includes, (but is not limited to), personal insults, derogatory remarks on individuals or communities, the use of discriminatory jokes and language, sharing sexually explicit or violent material via electronic devices or other means, unwelcome sexual advances or attention, advocating for, or encouraging any of the above behavior.

II. Conflicts of Interest

A conflict of interest may take various forms but arises when the artist and the host organization may be in a position to influence decisions in ways that could lead to any form of personal gain for them or others with whom they are closely associated.

While it is not possible to describe every situation in which a conflict of interest may arise, if the artist and the host organization are aware of a conflict of interest, or are concerned that a conflict might develop, they are required to raise it with the Programme Department, of the host organization.

The host organization disassociate themselves from active and passive bribery and neither encourage nor tolerate the direct or indirect acceptance/offering of bribes or favors of any nature (monetary, sexual or otherwise) intended towards professional advancement and personal gains.

IV. Compliance

It is the personal responsibility of each artist and the host organization to adhere to the standards of the Ethical Code of Conduct that have been stated in, (but not limited to), this document.

The artist and the host organization are required to adhere to the standards and restrictions imposed by Indian judicial laws and other rules and regulations, including those relating to accounting and auditing matters.

Each artist will sign a contract with the host organization and is expected to comply with all procedures, policies, rules and regulations as stated in the contract.

Any party who is unsure whether a situation violates any applicable law, rule, regulation or the host organization's policies should discuss the situation with the Programme Department, of the host organization.

V. Transparency

The host organization will ensure that all procedures and motives are clear and comprehensible while adhering to free inquiry. Transparency and integrity will be maintained in the decision making process during the course of *the project*

VI. Confidentiality

The host organization will maintain confidentiality regarding access, use, protection, retention, and disposal of all information and ideas shared by the artists

The terms of the contract signed by the each artist within the purview of the project are confidential. Any disclosure will be treated as a violation of the Code of Ethics.

VII. Accountability and Violation

This Code of Ethics is a statement of certain fundamental principles, policies and procedures that govern both the artist and the host organization, within the purview of the project.

The host organisation will ensure that reports of violation and/or misconduct, whether explicitly or by implication, are addressed objectively. They will act in each individual case by carefully evaluating the degree and seriousness of the contempt before undertaking the necessary course of action. Any information provided in this regard will be handled with strict confidentiality.

VIII. Use of Resources

Within the purview of the project, the artist can use all the resources that are available within the premises of host organization and the place of accommodation with prior and sufficient notice, in consultation with the host organization. This includes manpower, space, furniture and electronic equipment.

The artist is expected to use the resources with the utmost care and efficiency. In case of any damage, the situation will be assessed, by the host organization, and a reasonable solution will be found. If it is determined that damage to any of the material resources has been caused due to negligence on the part of the artist, the cost for repairs will be taken from the budget allotted for the artist.

The artist will be not be allowed to bring along any family member/partner during the residency. In case anybody joins, the artist after the duration of the residency the host organization will not be responsible for their stay, medical situation, any kind of permission related to obtaining any kind of visa or any actions violating the law of the land.

The artist and the host organization shall work in tandem and with equal ownership towards the project as partners. Partnership is characterized by mutual respect, trust and confidentiality. We hope for mutual cooperation with and amongst all relevant stake holders while conducting the project.